



**Registration Guidelines**  
**for**  
**Cultural Communities**  
**Participating in the**  
**Carnival**  
**of**  
**Cultures**  
**Hamilton 2025**

To ensure a smooth and organized event, we have outlined the registration process and key steps for cultural communities participating in the Carnival of Cultures Hamilton 2025. Please follow these guidelines carefully.

### **Step 1: Registration**

#### **1. Visit the Registration Page:**

- Go to [tripleic.ca/carnival](https://tripleic.ca/carnival) to access the registration form.

#### **2. Complete the Registration Form:**

- Provide details about your group, including the name of the community, contact person, number of participants, and a brief description of your planned presentation.

#### **3. Submit the Registration Form:**

- Submit the completed form online by March 30<sup>th</sup> 2025.

### **Step 2: Planning Your Participation**

#### **1. Select Your National Attires:**

- Choose traditional costumes for your group to wear during the parade. Ensure that all participants have appropriate attire representing your culture.

#### **2. Organize Group Attires:**

- Contact costume designer or tailors or designers to create or customize your group's national attires. Ensure all participants have their costumes ready well in advance.

#### **3. Curate Dance and Music:**

- Select traditional dance routines and music that best represent your culture. Plan and schedule regular rehearsals to perfect your performance.

#### **4. Rent a Truck and Music Equipment:**

- If your group plans to have a musical caravan, rent a truck and sound equipment. Ensure that the vehicle is decorated to reflect your cultural heritage.

#### **5. Prepare Cultural Artifacts:**

- Collect and prepare any cultural artifacts, banners, or flags that you will carry during the parade. These items should be safe and manageable to carry.

### **Step 3: Logistics and Coordination**

#### **1. Rehearsals:**

- Schedule regular rehearsals to ensure your performance is well-coordinated. Consider conducting a full-dress rehearsal a week before the event.

#### **2. Transportation Arrangements:**

- Plan transportation for your group to and from the event. Coordinate with members to ensure everyone arrives on time.

#### **3. Volunteers:**

- Recruit volunteers from your community to assist with logistics, coordination, and support during the event.

#### **4. Safety Measures:**

- Ensure all participants are aware of safety protocols. Provide necessary training on handling cultural artifacts and using sound equipment.

### **Step 4: Day of the Event**

#### **1. Arrival and Check-In:**

- Arrive at the designated staging area in Gage Park by 9:00 A.M. Check in with event organizers and receive your parade position.

## 2. **Staging and Setup:**

- Set up your truck, sound equipment, and organize your group for the parade. Ensure everything is in place and functioning properly.

## 3. **Participation in the Parade:**

- Follow the instructions from parade marshals. Maintain the formation and ensure smooth movement along the parade route.

## 4. **Performance:**

- Perform your planned dance routines and music at designated spots along the parade route. Engage with the audience and showcase your culture proudly.

## 5. **Post-Parade Activities:**

- Participate in post-parade activities, including performances on the main stage, workshops, and cultural exhibitions.

## **Additional Suggestions**

### 1. **Cultural Display Booths:**

- If interested, apply to set up a booth to showcase more about your culture, history, and traditions. Provide interactive elements to engage attendees.

### 2. **Collaborate with Other Groups:**

- Consider collaborating with other cultural groups to create joint performances or displays that highlight intercultural unity.

### 3. **Documentation:**

- Document your preparation and participation through photos and videos. Share your journey on social media using the event hashtag #HamiltonCarnival2025.

#### 4. **Feedback:**

- Provide feedback after the event to help us improve future celebrations. Your insights are valuable in making the Carnival of Cultures a success every year.

By following these guidelines, your community can contribute to the vibrant and diverse celebration that is the Carnival of Cultures Hamilton 2025. We look forward to your participation and thank you for helping to make this event a memorable success.

For any questions or further assistance, please contact our event coordinator at [Contact Email] or [Contact Phone Number].

Sincerely,

The Carnival of Cultures Hamilton 2025 Planning Committee